

**MINUTES**  
**Region H**  
**Regional Homeland Security Oversight Committee**

**July 27, 2009**  
**11:00am**

**BOARD MEMBERS PRESENT:**

Bill Brinton – Buchanan County EMD  
Keith Wood – Maryville Public Safety  
Dennis Martin – Atchison County Sheriff  
John Gannan – Bethany Fire Department  
Debra Bradley – Buchanan County Health Dept.  
Joe Darr – HAZMAT

Bill Florea – Nodaway County Ambulance  
Melissa Mullock – Maryville Public Safety  
Karla Long – American Red Cross  
Robert Kelly – University Missouri Extension  
Wally Patrick – Heartland Health

**ALTERNATES PRESENT:**

George Albert – St. Joseph EMD  
Shelly Sims – Caldwell County Health Department  
Daryl Woods – Gentry County Road & Bridge  
Randall Relford – Clinton County Commission

Bob Vey – Hillyard Industries  
Mark Hill – Cameron Ambulance District  
Derek Petry – Triumph Foods

**EX-OFFICIO MEMBERS:**

C. Jon Hinkle – Dept. of Health & Senior Services  
Cpt. Duane Robinson – MO State Highway Patrol  
Koelle Barbour – MoDOT  
Roarke Holzschuch – Dept. of Natural Resources

Tom Bliss – Mo-Kan Regional Council  
Steve Cheavens - SEMA  
Roger Wolken – Mo Dept. of Conservation

**OTHERS PRESENT:**

Jackie Spainhower – Mo-Kan Regional Council  
Tye Parsons – NW Regional Council  
Randy Railsback – Green Hills RPC  
Cassie White – Mo-Kan Regional Council  
Zada Farris – SEMA  
Paul Fennewald – Office of Homeland Security  
Ralph Dishong – American Red Cross  
Bill Bangerter – Midwest Mobile  
Carter Tharp – Dept. of Natural Resources  
Steve Devine – Missouri State Highway Patrol

Sherril Gladney – MO Division of Fire Safety  
Chad Higdon – Congressman Graves' Office  
Paul Rueff – Office of Homeland Security  
Corey Sloan – City of Cameron  
Tim Haithcoat – State GIO  
Jack Raetz – SEMA  
Laura Kliethermes – Dept. of Health & Senior Services  
Matt Buydos – Elliot Data Systems  
Brenden Ourth – Elliot Data Systems

The meeting of Region H Regional Homeland Security Oversight Committee was held Monday, July 27, 2009 at the Remington Nature Center, 1502 MacArthur Drive, St. Joseph, MO at 11:00 am.

1. **A silent roll call was taken.**
2. **Approve amended agenda** –Added Elliott Data Systems to the agenda after ERIP updates. Moved Ready in 3 Presentation to follow the Annual Meeting Update. **Motion made by Dennis Martin, seconded by John Gannon. Committee approved unanimously.**
3. **Approval of the April 27, 2009 minutes - Motion made to approve minutes by Derek Brown, seconded by Wally Patrick. Committee approved unanimously.**
4. **Chairman's Report** – Bill Brinton stated that he and Melissa Mullock attended the Governor's Homeland Security Advisory Committee in both May and July. Bill and Melissa both sit on HSAC committees related to the HSOC.
5. **IJ Subcommittee Chair or Working Group Reports** – Melissa Mullock presented a recommendation by the Interoperable Communications Subcommittee to modify four (4) FY'08 equipment purchases. Bids for the Maitland Fire District generator, Chillicothe base console and base radio, and Cameron gateway switch came in over their original allocation. Jackie stated that funds are available to cover these overages. **Motion made to approve Subcommittee's recommendation by Keith Wood, seconded by Bob Kelly. Committee approved unanimously.** Melissa also presented a recommendation by the Interoperable Communication Subcommittee to contract with the City of Maryville to complete a communication asset inventory and assist with an interoperable communications plan. Subcommittee also recommended amending contracts with Northwest Regional Council of

Governments, Green Hills Regional Planning Commission, and Mo-Kan Regional Council for the same project.  
**Motion made to allow contract and amendments made by Karla Long, seconded by Bob Kelly. Committee approved unanimously.**

**6. FY'07 Service Contract Reports/Reviews:**

- a. **Emergency Services Training Coordinator** – George Albert distributed information on Emergency Services Training Coordinator Report.
- b. **Mass Care Specialist** – Ralph Dishong distributed information on Region H Mass Care Specialist Report.
- c. **Ag-terrorism Planning** – Bob Kelly distributed information on guidelines for developing an animal emergency annex for county emergency operations plans and presented an upcoming regional training opportunity.
- d. **Equipment Purchase** – Jackie Spainhower distributed information on FY'07 Budget Report as of July 1, 2009 and the 2008 Budget as of July 23, 2009.

**7. FY'08 Service Contract Overview and Equipment Purchase Updates** – Jackie Spainhower discussed that contracts with Red Cross, George Albert, and Buchanan County have remained the same; contract amendments include Northwest Regional Council of Governments \$8,710, Green Hills Regional Planning Commission \$10,452, Mo-Kan Regional Council \$11,968, and Maryville DPS \$10,000. Reallocations will be made in October.

**8. FY'09 Grant Updates** – Zada Farris presented that FY'06 and FY'07 are closed, FY'08 is in progress, and FY'09 will start in October 2009 and come due February 2010. Region H underwent a monitoring visit from the state where HSOC-funded equipment was viewed. No issues were found in the monitoring. Zada also stated that there are some upcoming conferences.

**9. Training Needs Assessment** – Jack Raetz presented that the training needs assessment is available on-line for completion by each jurisdiction. Jackie collected the discipline training sheet to rank training needs and will submit to SEMA.

**10. Annual Meeting Update** – Jackie Spainhower presented that the first Annual Meeting will be held Monday, September 21, 2009 at 5:30 pm. Working groups will determine replacements and discuss what each discipline's goals are as aligned to the HSOC. Equipment and trailers will be displayed for viewing.

**11. Ready in 3 Presentation** – Laura Kliethermes distributed information on Missouri's Ready in 3 emergency preparedness.

**12. OHS Updates** – Paul Fennewald distributed OHS updates and discussed meeting held in Washington, D.C. concerning H1N1 virus.

**13. GIS Update** – Tim Haithcoat presented a Power Point Presentation that demonstrates information integration. Information is currently being completed to join databases with GIS, and is being merged into one database to ensure adequate record keeping.

**14. ERIP Updates** – Paul Rueff presented an update on ERIP and how school districts could utilize database technology for emergency situations.

**15. Elliott Data Systems** – Matt Buydos presented Midwest Card photo ID badges.

**16. Interoperable Communications Update** – Steve Devine presented PSIC and SCIP updates.

**17. Show-Me Response Presentation** – Carole Shutz distributed information on the Missouri Alert Network.

**18. Incident Support Teams** – Sherril Gladney presented that emergency response teams can be utilized to assist key personnel in handling multi-jurisdictional emergencies.

**19. Date/Location of Next Meeting** – October 26, 2009 11:00 a.m. in Maryville, MO.

**20. Adjournment**